



# Spring 2012 Course Registration Information

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# What's New?

## New Spring 2012 Course Offerings

*PLEASE NOTE: Not all Perspectives courses meet the Seminar requirement. Students should check the Professional Skills and Seminar Courses Reference Table or the Seminar Requirement section to see if a Perspectives course meets the seminar requirement this semester.*

<b>Course</b>	Perspectives In Law: Election Law		<b>Code</b>	PS-512-D-01	
<b>Professor</b>	Jeffrey Clements		<b>Credits</b>	2.00	
<b>Day(s)</b>	Wednesdays	<b>Time</b>	12:50 p.m.-2:30 p.m.	<b>Room</b>	Room 503
<b>Course Description</b>					
Provides an overview of election law, with an emphasis on Constitutional first principles. Explores equal protection and the right to vote; parties and ballot access; limits on equal voting; federalism and republican government; who/what pays for campaigns; <i>Citizens United</i> and corporate influence in elections; the judicial role and <i>Bush v. Gore</i> ; justice and judicial elections; Article V/Constitutional amendments and democracy; and the influence of technological and social change on elections.					
Requirements Met: <b>Seminar</b> Pre/Co-Requisites: <b>None</b>					

<b>Course</b>	Perspectives In Law: Financial Sector Compliance		<b>Code</b>	PS-693-E-01	
<b>Professor</b>	Adrienne Camire		<b>Credits</b>	2.00	
<b>Day(s)</b>	Wednesdays	<b>Time</b>	7:25 p.m.-9:05 p.m.	<b>Room</b>	Room 505
<b>Course Description</b>					
This course will examine the role of compliance within the financial sector, specifically focusing on the investment management industry. Emphasis will be given to the delicate balancing act of responding to business needs while acting as an interpreter and enforcer of rules, regulations, and industry best practice. Students will work to define the role of compliance, build a successful compliance program, and appropriately navigate the key relationships and inherent tensions existing between internal and external business partners, legal counsel, and regulatory agencies. At the end of the course, students should have a clear understanding of the scope of compliance and the role of a Compliance Officer in the financial sector and be able to navigate common issues inherent in the role such as maintaining independence while being a good business partner, handling regulatory exams, and integrating regulations into the business. The course will employ a real world, hands-on approach through a variety of small projects and discussions leading up to a final written work and presentation. Familiarity with the financial industry or previous course work such as Securities Regulation is recommended but not required. An overview of the industry, applicable regulations and key players will be covered at the start of the course.					
Requirements Met: <b>Professional Skills</b> Pre/Co-Requisites: <b>None</b>					

## New Spring 2012 Course Offerings (continued)

<b>Course</b>	Perspectives In Law: Bankruptcy Drafting		<b>Code</b>	PS-331-E-01	
<b>Professor</b>	Adrienne Walker		<b>Credits</b>	2.00	
<b>Day(s)</b>	Tuesdays	<b>Time</b>	7:50 p.m. – 9:30 p.m.	<b>Room</b>	Room 506
<b>Course Description</b>					
<p>This is a skills drafting class, focusing on drafting both routine and more complex pleadings in a bankruptcy case. Familiarity with bankruptcy law and/or completion of the survey course in Bankruptcy Law is strongly recommended. Students that are contemplating a career in bankruptcy law will learn essential drafting skills, advanced advocacy skills, and have the opportunity to explore certain areas of bankruptcy law that were introduced in the survey course, but now in more depth. We will take the time to dive deeper into several areas surveyed in the general Bankruptcy Law course, which are routinely encountered by bankruptcy practitioner. For example, this course will cover pivotal aspects of a routine consumer or business bankruptcy case, including relief from stay, cash collateral financing, avoidance actions, asset sales, and plan confirmation issues. This class will allow you to apply your skills through drafting and advocacy. This course will require 3 writing assignments (2 shorter, 1 longer) and frequent opportunities for oral advocacy. At the conclusion of this course, you will be prepared to prosecute and defend contested matters in a Court motion session, as well as prepare your first bankruptcy plan (either consumer chapter 13, or business chapter 11).</p>					
Requirements Met: <b>Professional Skills</b> Pre/Co-Requisites: <b>None</b>					

<b>Course</b>	Perspectives In Law: Business Immigration Law		<b>Code</b>	PS-328-E-01	
<b>Professor</b>	Vincent Lau		<b>Credits</b>	2.00	
<b>Day(s)</b>	Tuesdays	<b>Time</b>	7:50 p.m. – 9:30 p.m.	<b>Room</b>	Room 303
<b>Course Description</b>					
<p>In the world of immigration, there are generally three major areas of practice: family, business, and court. This class will explore the world of business immigration, which consists of nonimmigrant and immigrant visa options through employment. The course will cover the mechanics of the most popular nonimmigrant visas, explore the ways of obtaining permanent residency through employment, work through case scenarios, and discuss the underlying legal and philosophical issues connected with business immigration options.</p>					
Requirements Met: <b>N/A</b> Pre/Co-Requisites: <b>None</b>					

## New Spring 2012 Course Offerings (continued)

<b>Course</b>	Perspectives in Law: Food and Drug Law		<b>Code</b>	PS-691-D-01	
<b>Professor</b>	Richard Alpert		<b>Credits</b>	2.00	
<b>Day(s)</b>	Wednesdays	<b>Time</b>	9:30 a.m. - 11:10 a.m.	<b>Room</b>	Room 506
<b>Course Description</b>					
<p>This course examines the regulation of food and drug products in the United States, in particular the Food, Drug and Cosmetic Act and FDA regulations. These products, which touch Americans' lives daily and account for 25% of all U.S. consumer retail dollars, include conventional foods, dietary supplements, prescription drugs, over-the-counter drugs, and medical devices. Emphasis will be on the practical operation of a federal statutory scheme and active agency as well as the public policy choices of how and why these products are regulated. The course will address current issues including food safety; the regulation of genetically engineered foods, high fructose corn syrup, and sugar-sweetened beverages; nutritional and health claims; regulation of food additives; dietary supplements; approval of new drugs and devices; generic drugs and orphan drugs; advertising and promotion of drugs to doctors; and "off-label" use of drugs and devices. A final examination is required.</p>					
<p>Requirements Met: <b>N/A</b>                      Pre/Co-Requisites: <b>None</b></p>					

<b>Course</b>	Perspectives in Law: Massachusetts Estate and Trust Administration		<b>Code</b>	PS-466-E-01	
<b>Professor</b>	Melissa Victor		<b>Credits</b>	2.00	
<b>Day(s)</b>	Wednesdays	<b>Time</b>	7:25pm. – 9:05p.m.	<b>Room</b>	Room 501
<b>Course Description</b>					
<p>This course focuses on the role of fiduciaries in administering wills and trusts in Massachusetts and on how a lawyer advises the personal representative (executor or administrator) in administering an estate. In addition, there will be some attention to the estate tax issues an executor or trustee may face in administering estates and to the lawyer's role as fiduciary, attorney for the fiduciary, or both. Students who take this course will be covering material similar to the material covered in WET II, except in the context of Massachusetts practice. Students cannot take both this course and WET II.</p>					
<p>Requirements Met: <b>N/A</b>                      Pre/Co-Requisites: <b>Wills, Estates &amp; Trusts</b></p>					

# Spring 2012 Course Registration Information

## Spring 2012 Online Registration Information

Online registration for Spring 2012 courses will take place from October 25, 2011- November 7, 2011. Refer to the Spring 2012 Registration Priority Schedule Chart for your day/times to register. Registration instructions are available online on the [NECIN](#) website.

For technical assistance, call the Help Desk at (617) 422- 7404; for questions about courses, credits and requirements, call the Registrar's Office at (617) 422-7215 or email: [registrar@nesl.edu](mailto:registrar@nesl.edu)

## Senior and Non-Senior Registration Priority Policies

**NOTE:** When registering online, all students are *pre-registered* into their selected courses, as all course schedules are subject to a final review by the Registrar's Office. If a problem is detected, the Registrar's Office will contact you directly. *Finalized* course schedules will appear on [NECIN](#) by November 9, 2011. Once the course schedules have been finalized, a notation of "Current" will appear next to all courses on the [NECIN](#) website.

### 1. Senior Priority Registration:

Seniors will register first on their assigned registration days and will have priority for all courses **except courses offered both in the Evening and Day divisions. For courses offered in both day & evening divisions, scheduling priority is first offered to all students within that division.** Students outside the division will be blocked from enrolling until all students within the division have had a chance to enroll. Courses that have both day and evening offerings will then be opened up – first, to seniors (**on November 3, 2011 at 9:00 a.m.**); then to non-seniors (**also on November 3, 2011 at noon**) from other divisions.

**NOTE:** For courses offered in only one division (such as Perspectives courses), students are given equal chances to enroll.

### 2. Non-Senior Registration:

Non-seniors will register after the seniors on their assigned registration days (see Priority Schedule). Please note that the same process applies to courses offered in both divisions – **for a course offered in both day & evening divisions, scheduling priority is first offered to all students within that division.** Students outside the division will be blocked from enrolling until all students within the division have had a chance to enroll. Courses that have both day and evening offerings will then be opened up – first, to seniors (**on November 3, at 9:00 a.m.**); then to non-seniors (**on November 3, at Noon**) from other divisions.

**NOTE:** For courses offered in only one division (such as Perspectives courses), students are given equal chances to enroll.

## Spring 2012 Courses Expected to be Offered in Both Divisions

*(Priority is given to all students within the division first):*

<b>Course Title</b>	<b>Courses Initially Closed to Day Division</b>	<b>Courses Initially Closed to Evening Division</b>
<b>Administrative Law</b>	<b>AD-302-E-01</b>	<b>AD-302-D-01</b>
<b>Advanced Legal Analysis **</b>	<b>AL-842-E-01</b>	<b>AL-842-D-01, 02, 03, 04, 05</b>
<b>Business Organizations</b>	<b>BO-327-E-01</b>	<b>BO-327- D-01, 02</b>
<b>Contracts Drafting</b>	<b>CT-499-E-01</b>	<b>*</b>
<b>Estate Planning</b>	<b>ES-370-E-01</b>	<b>ES-370-D-01</b>
<b>Family Law</b>	<b>FL-376-E-01</b>	<b>FL-376-D-01</b>
<b>Juvenile Law</b>	<b>JV-422-E-01</b>	<b>JV-422-D-01</b>
<b>Mediation</b>	<b>ME-335-E-01</b>	<b>ME-355-D-01</b>
<b>Massachusetts Practice</b>	<b>MP-441-E-01</b>	<b>MP-441-D-01</b>
<b>Negotiation</b>	<b>NE-451-E-01</b>	<b>NE-451-D-01, 02</b>
<b>Trial Practice</b>	<b>TP-540-E-01</b>	<b>*</b>
<b>Taxation of Business Entities</b>	<b>TX-598-E-01</b>	<b>TX-598-D-01</b>
<b>UCC: Sales</b>	<b>UC-548-E-01</b>	<b>UC-548-D-01</b>
<b>Wills, Estates &amp; Trusts</b>	<b>*</b>	<b>WE-556-D-01, 02</b>

*\* Other sections are "T" sections, which are open to both divisions.*

*\*\* Advanced Legal Analysis will open to both divisions on Thursday, October 27<sup>th</sup>.*

## Spring 2012 Online Registration Priority Schedule

### Key

Note: In the chart below, class codes refer to a student's current year and division. For example: D2 is a current second-year Day student, E3 is a current third-year Evening student, and P2 is a current second-year Day Part Time student, etc. If you are unsure of your class code, please contact the Registrar's office immediately by phone at (617)-422-7215, or by email: [registrar@nesl.edu](mailto:registrar@nesl.edu)

D1 – First Year Day	E1 – First Year Evening	P1 – First Year Day Part-Time
D2 – Second Year Day	E2 – Second Year Evening	P2 – Second Year Day Part-Time
D3 - Third Year Day	E3 – Third Year Evening	P3 – Third Year Day Part-Time
	E4 – Fourth Year Evening	P4 – Fourth Year Day Part-Time
Special Part-Time students register directly with the Registrar's Office		

Date	Group Allowed	Registration Type	Registration Open	Registration Closed
Tuesday, October 25, 2011	E4 and P4	Senior Course Registration	October 25, 2011 @ 8:00am	October 26, 2011 @ 8:00am
Wednesday, October 26, 2011	D3	Senior Course Registration	October 26, 2011 @ 9:00am	October 27, 2011 @ 9:00am
Thursday, October 27, 2011	Senior Course Waitlists Posted on NECIN. No Course Registration.			
Friday, October 28, 2011	D3, E4 and P4	Senior Course Registration	October 28, 2011 @ 5:00pm	October 31, 2011 @ 9:00am
Monday, October 31, 2011 All Clinic Waitlists will be posted today or Tuesday, November 1, 2011				
Tuesday, November 1, 2011	E3 and P3	Non-Senior Course Registration	November 1, 2011 @ 8:00am	November 2, 2011 @ 7:00am
	E2 and P2	Non-Senior Course Registration	November 1, 2011 @ 12:00pm	November 2, 2011 @ 7:00am
Wednesday, November 2, 2011	D2	Non-Senior Course Registration	November 2, 2011 @ 9:00am	November 3, 2011 @ 8:00am
Thursday, November 3, 2011	D3, E4 and P4	Senior Out-Of-Division Course Registration	November 3, 2011 @ 9:00am	November 7, 2011 @ 9:00am
	D2, D3, E2, E3, E4 P2, P3, P4	Non-Senior Out-Of-Division Course Registration	November 3, 2011 @ 12:00pm	November 7, 2011 @ 9:00am
Tuesday, November 8, 2011 All course waitlists posted on NECIN.				
Wednesday, November 9, 2011 Schedules will be Finalized "Current" on NECIN				
Thursday, November 10, 2011		Add/Drop Period	November 10, 2011 @ 9:00am	January 13, 2012 @ 5:00pm
	<b>Note:</b> During and after online registration weeks, there may be periods when the NECIN website is unavailable while routine maintenance tasks are performed.			

## Course Waitlist Information

### Course Waiting Lists

Course waiting lists will be posted twice during registration (On NECIN, in the Registrar's Office and the third floor at Stuart Street). The first course waiting lists will be posted after Seniors have registered (**October 27**); the remaining wait lists will be posted after all students have registered (**November 8**).

**Note: the Registrar's Office maintains and manages waiting lists for oversubscribed courses. Receiving permission from a professor does not constitute your enrollment in a course.**

Our goal is to ensure that waiting lists are administered fairly and equitably. If you are placed on a waiting list, you will be notified via **your NESL student e-mail account** if there's an opening in the course and you will be able to adjust your schedule by replying to the email. If you are wait listed for a course, you should register for another course; you will be able to drop that course if you are admitted to the course for which you are wait-listed.

In order to ensure that all *New England Law* students have an equal opportunity to be enrolled in over-subscribed courses, it is important that the Registrar's Office maintain and administer the waiting lists. As seats in closed courses become available, the Registrar's office will contact students on waiting lists, in order. It is critical that, if contacted, students respond promptly (within 24 hours) either by e-mail ([registrar@nesl.edu](mailto:registrar@nesl.edu)) or by telephone, (617) 422-7215. If you do not respond, the Registrar will offer the open seat to the next student on the course waiting list.

#### PLEASE NOTE:

- **Only students on a waiting list may enroll in a class for which there is an existing waiting list. Please do not ask professors to allow you special permission to enroll in a class. It is not fair to students who are already on the waiting list for that course.**
- **Students who add a course late and who have missed any classes should be aware that the missed classes will count towards the 20% absences, as outlined in *New England Law's* attendance policy. (See the Student Handbook, Rule E.1.)**

#### NOTE REGARDING WAIT LISTS & COURSES:

**There are two scenarios in which NECIN does not allow students to register for certain courses, and only the Registrar's Office staff can override the conflict:**

- 1.) Once a student has been **wait-listed for a course**, NECIN will not allow him/her to register for a different section of the same course. Using the course *Criminal Procedure* as an example, a student who is on a wait list for the section CP-200-D-01 cannot then enroll in the other *Criminal Procedure* section, CP-200-D-02. Similarly, if the student has first registered for CP-200-D-01 and then wishes to be wait listed for CP-200-D-02, s/he will not be able to do so because NECIN views this as a duplicate course selection.
- 2.) In the second scenario, NECIN will not allow a student to register for a course if the course has a **time conflict** with a course for which a student is already wait listed.

*In either of these events, students should email the Registrar's Office immediately to request to either: (1) be enrolled in the course, or (2) placed on the wait list for which they received the error message. The Registrar's Office will process requests in order of receipt and send an email status/confirmation to students.*

**IMPORTANT NOTE ABOUT SENIOR REGISTRATION PRIORITY & THE WAIT LISTS:**

**Seniors register first and therefore have priority on waiting lists. Once Senior registration has ended, however, seniority no longer applies. In other words, seniors who join a course waiting list AFTER senior registration will NOT be placed ahead of non-seniors who are already on that waiting list.**

**When Your Schedule is Final:**

All students registering online are *pre-registered* into courses, as all schedules are subject to a final review by the Registrar's Office. If a problem is detected, the Registrar's Office will contact you directly. **Finalized course schedules will appear on NECIN by November 9.** Once course schedules are final, a notation of "Current" will appear next to all courses on a student's schedule on the NECIN website.

**PLEASE NOTE: Courses scheduled between 4:00 and 6:00 p.m. ("Twilight courses") are available to both Day & Evening Divisions. Courses beginning at 6:00 p.m. are considered Evening courses.**

# How To Register for Courses Online

## Online Registration

Instructions for registering for courses online will be available on the NECIN website. If you have questions about the technical aspects of registration, please **call the I.T. Help Desk at (617) 422-7404**. If you have questions about courses, credits or completion of the J.D. requirements, please contact the Registrar's Office at **(617) 422-7215** or email: [registrar@nesl.edu](mailto:registrar@nesl.edu).

## Registrar's Support Hours During Online Registration

The Registrar's Office will be available to handle support issues during many of the hours online registration is open. Below is a detailed list of support times:

Dates	Times
Tuesday, October 25, 2011	8:00 a.m. - 5:00 p.m.
Wednesday, October 26, 2011- Friday, October 28, 2011	9:00 a.m. – 5:00 p.m.
Tuesday, November 1, 2011	8:00 a.m. - 5:00 p.m.
Wednesday, November 2, 2011 – Friday, November 4, 2011	9:00 a.m. - 5:00 p.m.

You may call us at (617) 422-7215 or email [registrar@nesl.edu](mailto:registrar@nesl.edu).

# Spring 2012 Registration Policies and Procedures

## IMPORTANT NOTICE FOR CURRENT STUDENTS REGISTERING FOR SPRING 2012 COURSES

**MAXIMUM & MINIMUM CREDITS ALLOWED FOR EACH DIVISION IS AS FOLLOWS:**

**Day Students: 15 credits maximum & 12 credits minimum.**

**Evening Students: 12 credits maximum & 9 credits minimum.**

If students wish to exceed the maximum or go below the minimum number of credits allowed for their division, they must **obtain written approval in advance** from Jacqui Pilgrim, the Director of Student Services. You must submit a **Student Request Form** to Ms. Pilgrim **prior to your registration day**. On the form, list the courses and number of credits that you would like to take and state your reasons for requesting the credit over/under-load.

**PLEASE NOTE that written approval does not guarantee that you will be placed in all of the courses you may have requested; all placements are still subject to space availability.** Also, please bear in mind that a credit **overload** may increase your tuition charges for the semester -- the Controller's Office at 46 Church Street should be consulted regarding these charges.

Students should NOT enroll for multiple elective courses with the intention of "shopping" courses and then dropping the unwanted courses two or three weeks into the semester. In the past, this has resulted in other students being unfairly prevented from taking courses that were fully subscribed until it was too late for them to enroll. The Registrar's Office **will not allow any unapproved credit over/under-loads**. In the case of overloads, we will only allow students to register for electives up to the maximum number of credits allowed by the division. Additional electives will not be allowed.

### Obtain Prior Approval from the Director of Student Services If You Wish To:

Register for more than the recommended maximum number of credits for your division or register for less than the recommended minimum number of credits for your division:

Division	Maximum Credits	Minimum Credits
Day Division	15 credits	12 credits
Evening Division	12 credits	9 credits

### How to Obtain the Approval of the Director of Student Services:

- A. Complete a [Student Request Form](#) – these are available online and also opposite the 3<sup>rd</sup> floor student lounge at 154 Stuart Street and at the Registrar's Office at 46 Church Street;
- B. Submit the [Student Request Form](#) to the **Director of Student Services**;
- C. Complete your **registration online**.

## Obtaining Prior Approval from the Director of Student Services (continued)

The Director of Student Services will forward the signed Student Request Form to the Office of the Registrar to keep on file. PLEASE NOTE when registering online, NECIN will not allow students to register above the maximum amount of credits. Students should register for as many of the classes allowed and email the Registrar immediately to be registered for the additional class desired. The Registrar's office will then place the student in the class, providing there is space.

### Add/Drop Period for Spring 2012

Date	Event
Thursday, November 10, 2011 (at 9:00am) until Friday, January 13, 2012 (at 5:00pm)	Add/Drop Period - Students may make adjustments to their schedules
Monday, January 16, 2012	Last Day to Drop a Class Without "WD" on your transcript

**Note:** Students who add a course late and who have missed any classes should be aware that the missed classes will count towards the 20% absences, as outlined in *New England Law's* attendance policy (See Student Handbook, Rule E.1.)

Students may adjust their schedules during the Add/Drop period:

**A. Online at the NECIN website,**

**B. By e-mailing the Registrar's mailbox at: registrar@nesl.edu**

Please be sure to include your full name, phone number, New England Law Student ID number and the courses you wish to add and/or drop.

## Course Prerequisites, Co-requisites and Strongly Recommended Courses

**Note:** The New England Law | Boston faculty recently completed its review of course prerequisites and co-requisites. The faculty expects that all students have completed the following required courses—Contracts, Civil Procedure, Criminal Law, Legal Research & Writing I and Torts—before taking additional courses. Any student who has not successfully completed the above named courses should not register for any class that would be an advanced course for one of the courses listed above.

### Prerequisites and Co-Requisites

All students must meet course prerequisites and co-requisites unless they are waived. A student who seeks a waiver from a prerequisite or co-requisite must obtain written approval from the instructor teaching the course, and submit it to the Registrar. If you have not submitted a waiver at the time of registration and have not taken the prerequisite or co-requisite you will not receive credit for the course.

### Strongly Recommended Courses

The following upper-level courses are *strongly recommended* by the *New England Law* faculty to be taken by all students prior to their graduation:

**Administrative Law, Business Organizations, Personal Income Taxation, and Wills, Estates & Trusts**

Course	Prerequisite (P) or Co-requisite (C)	Strongly Recommended Course(s)
Any Advanced Course in Constitutional Law (ACL)	Constitutional Law (P)	
Administrative Law	Constitutional Law (P)	
AICL: Comparative Criminal Procedure	Constitutional Law (P) and Criminal Procedure I (P or C)	
Business Planning	Business Organizations (P) and Personal Income Tax (P)	Taxation of Business Entities
Corporate Mergers and Acquisitions	Business Organizations (P)	
Criminal Advocacy	Evidence (P) and Criminal Procedure I (P or C)	
Clinical Evidence	Evidence (P)	
Clinical Courses	At least a 2.0 average, Evidence (P or C) and component course (if applicable). Please see clinical packet for further details	
Corporate Finance	Business Organizations (P)	
Criminal Procedure II	Criminal Procedure I (P) and Evidence (P)	
Entertainment Law		Copyright, Negotiation, Trademark and Unfair Practices
Estate Planning	Wills, Estates & Trusts (P); Taxation of Estates, Gifts & Trusts (P)	Wills, Estates & Trusts II or Persp: Massachusetts Estate and Trust Administration
International Criminal Law, International War Crimes Prosecutions, International Human Rights Law, and Perspectives-in-Law: Non State Actors		Public International Law

## Course Prerequisites, Co-requisites and Strongly Recommended Courses (continued)

Course	Prerequisite (P) or Co-requisite (C)	Strongly Recommended Course(s)
Modern Real Estate Transactions	Property (P)	
Problems in Business Organizations	Business Organizations (P)	
Corporate Governance	Business Organizations (P)	
Perspectives-in-Law: Corporate Duties and International Human Rights	Business Organizations (P or C)	
Tax Reform	Personal Income Tax (P)	
Perspectives in Law: Massachusetts Estate and Trust Administration	Wills, Estates & Trusts I (P)	
Perspectives in Law: The Dead Hand in Wills, Trusts & Estates Law	Wills, Estates & Trusts I (P or C)	
Tax Clinic	Personal Income Tax (P or C)	
Taxation of Business Entities	Personal Income Tax (P); Business Organizations (P or C)	
Taxation of Estates Gifts & Trusts	Wills, Estates & Trusts (P) and Personal Income Tax (P)	
International War Crimes Prosecution	AICL: International Prosecution/ Nuremberg to the Present (C)	
Wills, Estates & Trusts II	Wills, Estates & Trusts I (P)	

## Additional Course Options

### Audit Policy and Procedure

#### *What Does It Mean to Audit a Class?*

Audited classes are not taken for credit and will not be counted toward fulfillment of either the residency or graduation requirements. Audited courses may not be used to fulfill the prerequisite for another course. No exams are taken if a course is audited.

**Please note: Students may not audit a course in one semester and take it for credit in a later semester. In addition, all attendance policies apply to any course taken as an audit. Questions regarding attendance should be directed to the instructor of the audited course.**

#### *What Courses May be Audited?*

In general **any elective** course may be audited with the instructor's permission, with the following exceptions: **clinical courses may not be audited; simulation courses may not be audited; and seminars are typically not approved for audit status.** With the instructor's approval a student can decide to audit a course at any time during the semester, prior to the time the final examination is administered.

**Please Note: Instructors may choose to set a deadline for audit applications that occurs before the final examination. This is their prerogative. If you are thinking about auditing any class in which you are enrolled, you should speak to your professor about his/her policy regarding audit deadlines.**

## Additional Course Options (continued)

### *How Do I Audit A Course?*

To audit a course, the following procedure must be followed:

- Register for the class as you would any other;
- Submit an *Audit Certification Form* (available online, at the Registrar's Office and on the 3<sup>rd</sup> floor of Stuart Street) to the instructor for his/ her signature;
- Submit the signed *Audit Certification Form* to the Registrar's Office.

At the end of the semester, the Registrar's Office will send the *Audit Certification Form* to the instructor, who will certify satisfactory completion of the course to justify the audit status. If the student fails to submit the *Audit Certification Form* to the Registrar's Office, *the student will be responsible* for obtaining the professor's signature and certification.

### *Auditing and Tuition Charges*

Students are advised that audit credits over the maximum allowable credits per semester are subject to **two-thirds the tuition credit charge of regular credits taken for a grade**. A change from audit to credit status in a course may be made only during the Add/Drop period by submitting an *Add/Drop Form* to the Registrar's Office.

## Change of Registration

### **Withdrawing From a Course Without "WD" Appearing on Transcript**

For the spring 2012 semester, students may drop courses until **Tuesday, January 17, 2012** without a "WD" (Withdrawal) appearing on the transcript. Courses dropped **after** this date will appear on the transcript with a "WD". A student wishing to withdraw from a course after this date must submit a *Student Request Form* to Jacqui Pilgrim, the Director of Student Services, for approval. If approval is not obtained, the student must complete the course or receive an "incomplete." Academic standing alone will not always be considered good cause for granting permission to withdraw from a course.

**Please Note: A student may not withdraw from a course after having taken any quiz or examination which will be weighed in the course's final grade.**

### **Transfer Between Divisions**

A student may request a transfer to another division provided such student submits a [Student Request Form](#) to the Associate Dean or Director of Student Services by **March 15** prior to the academic year for which transfer is sought. **Such transfers are at the discretion of the Dean and are subject to space availability.** If approval of the Associate Dean/ Director of Student Services is obtained, the fact of the transfer should be noted on subsequent registration forms submitted by the student. There is a division transfer fee of \$100.00.

### **IMPORTANT NEW REQUIREMENTS FOR DIVISION TRANSFERS AS OF FALL 2010:**

**Note: Division transfer is only allowed for those students with a cumulative GPA of at least 3.00. In addition, first-year evening to day division transfers must complete the following required courses in the evening: *Constitutional Law, Property, and Legal Research and Writing II.***

## Change of Registration (continued)

### Student Employment

Standard 304 (f) of the ABA Standards for Approval of Law Schools provides that a student may not engage in employment for more than 20 hours per week in any semester in which the student is enrolled in more than 12 class hours. Requests by full-time students for special scheduling consideration because of employment will not be granted.

## Semester Credits and Course Requirements

### 86 Credits required for the J.D. Degree:

At *New England Law*, **86** credits are required to receive the J.D. degree. In addition, every student is required to take the eleven required courses (including *Law and the Ethics of Lawyering*), two (2) Professional Skills courses and one (1) Seminar course. Full-time day students are required to take *Law and the Ethics of Lawyering* in the spring of their second year; part-time students are required to take it in the fall of their third year. Thus, students **2nd year Day** students are required to take *Law & Ethics* in the spring 2011 semester. Students who will be **3rd year Evening** students in the fall will be required to take *Law & Ethics* in the fall 2012 semester.

DPT students must either take Law & Ethics in the Spring of their second year or in the Fall of their third year. Students who are currently **2nd year DPT** students may take *Law & Ethics* in spring 2012 or in fall 2012.

#### NOTE:

ABA Standard 304 (b) requires that students receive at least 45,000 minutes of instruction “by attendance in regularly scheduled class sessions at the law school.” To comply with this rule, students at *New England Law* may not enroll in more than twenty-one (21) credits of non-classroom courses/ experiences. These non-classroom credits include clinics at placements other than the Church Street clinic, Law Review, Journal, Independent Legal Research, National Lawyering Skills Competition, Business Practice Credit, Honors Judicial Internship, International Externships and Independent Legal Research. The Registrar's Office will keep a comprehensive list of non-classroom activities – and students may call the office with questions -- but it is ultimately the student's responsibility to ensure compliance with the rule. All clinic-related questions, including the applicability of this rule to the clinics, should be addressed to Professor Engler, the Clinic Director, at [rengler@nesl.edu](mailto:rengler@nesl.edu).

## Semester Credits and Course Requirements (continued)

FULL-TIME DAY DIVISION / FIRST YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Civil Procedure	3	Civil Procedure	3
Contracts	3	Contracts	2
Property	3	Property	2
Legal Research & Writing I	2	Legal Research & Writing I	2
Torts	4	Constitutional Law	4
		Criminal Law	3
<b>TOTAL CREDITS (FALL)</b>	<b>15</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>16</b>

FULL-TIME DAY DIVISION / SECOND YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Evidence	3	Criminal Procedure I	3
Legal Research & Writing II	2	Electives	6-9
Electives	7-10	Ethics *	3
<b>TOTAL CREDITS (FALL)</b>	<b>12-15</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>12-15</b>

\* Second-year Day students must take *Law and Ethics of Lawyering* in their spring semester.

FULL-TIME DAY DIVISION / THIRD YEAR	
Electives: 12-15 credits.	

EVENING DIVISION STUDENTS / FIRST YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Civil Procedure	3	Civil Procedure	3
Contracts	2	Contracts	3
Legal Research & Writing I	2	Legal Research & Writing I	2
Torts	4	Criminal Law	3
<b>TOTAL CREDITS (FALL)</b>	<b>11</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>11</b>

EVENING DIVISION STUDENTS / SECOND YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Evidence	3	Criminal Procedure I	3
Property	2	Property	3
Constitutional Law	4	Electives	3-6
Legal Research & Writing II	2		
<b>TOTAL CREDITS (FALL)</b>	<b>11</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>9-12</b>

## Semester Credits and Course Requirements (continued)

PART-TIME DAY STUDENTS / FIRST YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Contracts	2	Contracts	3
Civil Procedure	3	Civil Procedure	3
Legal Research & Writing I	2	Legal Research & Writing I	2
Torts	4	Criminal Law	3
<b>TOTAL CREDITS (FALL)</b>	<b>11</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>11</b>

PART-TIME DAY STUDENTS / SECOND YEAR			
FALL SEMESTER		SPRING SEMESTER	
COURSE	CREDITS	COURSE	CREDITS
Evidence	3	Criminal Procedure I	3
Property	2	Property	3
Constitutional Law	4	Electives	3-6
Legal Research & Writing II	2	Ethics (Optional)	3
<b>TOTAL CREDITS (FALL)</b>	<b>11</b>	<b>TOTAL CREDITS (SPRING)</b>	<b>9-12</b>

<b>EVENING DIVISION and PART-TIME DAY STUDENTS /            THIRD and FOURTH YEAR STUDENTS</b>
<p>Third-year Evening students must take <i>Law and Ethics of Lawyering</i> in their fall semester.</p> <p><b>NOTE TO THIRD YEAR DAY PART-TIME STUDENTS:</b> You <b>MUST</b> take Ethics in the fall (evening) of your third year if you did not take it in the spring of your second year. You cannot take it in your last year.</p> <p>Third and fourth year Evening &amp; Day Part-Time students also take electives: 9-12 credits.</p>