

Paying Tuition – Spring 2012

Please Note: Invoices will be mailed to all registered students in early November. All questions about tuition should be directed to the Controller’s Office (Student Accounts) at 617-422-7302.

A. TUITION AND FEES

Payment of Tuition (SEND PAYMENTS "ATTENTION: STUDENT ACCOUNTS")

The required payment is due no later than **Friday, December 9, 2011**. Mailed payments must be postmarked (U.S. Post Office) no later than **Friday, December 9, 2011** to be considered timely. Payments received beyond that date will be subject to a late registration/payment fee of \$100.00. (See section below on late registration fees and penalties). Students receiving federal Stafford loans, private educational loans, or *New England Law* grants/scholarships should deduct the estimated disbursement amount from the required tuition to determine the amount due to the school.

Students receiving money from outside sources including V.A., Social Security, company, or other personal funds are subject to the **Friday, December 9, 2011** deadline whether or not they have received said funds. Federal loan recipients who are late in applying for loans, i.e., after June 1 for Semester I, and after November 1, Semester II, will also be subject to the **Friday, December 9, 2011**, deadline and may not be allowed to wait for the loan proceeds to be disbursed. We are required to deduct from all Federal loan proceeds the **full amount** for the semester then due and payable.

Option 1	Full amount (tuition and fees) less approved financial aid due by Friday, December 9, 2011 . Please put your Student I.D. number on the face of the check.
Option 2	Installment payment plan with AMS /TuitionPay . This is the only installment plan available at the school. The TuitionPay/AMS Plan is not suitable for a student whose aid and educational loans will cover the entire balance due the school because we are required to deduct from all Federal loan proceeds any outstanding balance. Furthermore, students who do not budget the required amount will be subject to interest charges on the under budgeted amount. The toll-free number for new subscribers is 1-800-635-0120. For previously established accounts you may call AMS /TuitionPay at this number: 1-800-556-6684.

Refunds due to Overpayment of Tuition

Refund checks due to overpayment on tuition via Federal and private loan proceeds will be available as follows:

Loan funds processed on Friday, Monday and Tuesday will be available on Wednesday at 12:00 noon

Loan funds processed on Wednesday and Thursday will be available on Friday at 12:00 noon

Refunds checks due to overpayment are not available until after the first day of classes.

Late Registration/Payment Fees and Penalties

A student who does not register at the time designated will be assessed a \$50.00 late registration fee. In addition, any student who fails to make the fall tuition payment by the deadline, **Friday, December 9, 2011**, will be subject to both a late registration fee of \$50.00 and a late payment fee of \$50.00. A maximum of \$100.00 in late registration/late payment fees may be incurred during the semester. A loan applicant who has not met the filing deadlines stated in paragraph one, and who has not paid by **Friday, December 9, 2011**, will be liable for the \$100 late registration/payment fees. In addition, a loan applicant who has met the filing deadlines must also submit remaining financial documents **in a timely manner** in order to avoid the above-mentioned fees.

B. DELINQUENT ACCOUNTS

Students who are delinquent in their financial obligations to the school are subject to exclusion from classes or dismissal from school until payment has been made. Matriculation is conditioned upon full payment of law school obligations and is subject to cancellation at any time for nonpayment thereof. A student will not be permitted to take a final examination if he/she is financially delinquent on the day the examination is scheduled.

Interest Charges

Interest will be assessed from **Friday, December 9, 2011**, on all open balances. Should your federal loans, student grants/scholarships, or AMS Contracts not be sufficient to fully pay your semester charges, you must pay the balance due on or before **Friday, December 9, 2011**. Any accounts not paid in full after this deadline will be subject to interest charges from the due date. The rate of interest is 1% per month times the unpaid balance. This is an annual rate which equals 12% and is in addition to any late charges incurred.

C. MASSACHUSETTS MANDATORY STUDENT HEALTH INSURANCE

Under the Massachusetts Universal Health Care Act of 1989 each institution of higher education **MUST REQUIRE** all full-time and part-time students to participate in the student health insurance program or in a health insurance program with comparable coverage. For this purpose, part-time students are defined as those participating in at least 75% of the academic requirements for full-time students. If a student has comparable alternative coverage and does not require the health insurance offered by *New England Law | Boston*, the student **may complete an online waiver**.

D. WITHDRAWAL POLICY AND TUITION REFUND

Under the student rules, any student in good standing who has not previously withdrawn may, **upon written notice to the Director of Student Services** (Cornelia Godfrey), voluntarily withdraw from the law school. Such a student may return in the academic year immediately following the withdrawal by notifying the Director of Student Services by March 15 of his/her intention to return. It is important that if a student should decide to withdraw he/she notifies the Director of Student Services in writing immediately. **The date of receipt by *New England Law | Boston* of the withdrawal notification, not the last date of attendance in class, is considered the official date of the student's withdrawal. This date is used in computing any refund.**

For approved withdrawals, tuition refunds will be given as follows:	
80%	First week of the semester *
60%	Second week of the semester
40%	Third week of the semester
20%	Fourth week of the semester

* *Note: for this purpose, the first week of the fall semester for entering students is the week of Orientation.*

No tuition refund is granted after the fourth calendar week of classes. If a withdrawing student has an unpaid balance due on his/her account, the amount due must be paid before **withdrawal without prejudice** will be granted. Fees are not refundable. Students who are receiving Federal Title IV funds (Federal Stafford, Grad Plus, and Perkins Loans) are subject to a federally mandated return of Title IV funds policy. Under this federal policy, students earn a portion of their federal aid based on their length of enrollment which may result in a balance due to the school.

PLEASE NOTE: Title IV aid recipients wishing to withdraw should consult with the Director of Financial Aid to determine the impact this will have on his or her financial aid package and student account.

E. ACCELERATION FEE

Any student who wishes to use summer credits to accelerate the date of graduation should see his or her **Student Handbook Rules and Regulations**, Rule A.6. **Time Period for Completion of Degree Requirements**, and visit the [Law School Graduation Requirements webpage](#) regarding **Residency Requirements**. This fee must be paid no later than the date on which the final semester's tuition is due.