

Guidelines for Documentation of Medical or Mobility Impairment

The Office of Student Services (OSS) can provide academic accommodations and auxiliary aids to qualified students diagnosed with a Medical or Mobility Impairment. The following guidelines are outlined below in the interest of assuring that documentation is complete and accurate. OSS reserves the right to determine eligibility and appropriate accommodations based on the quality, recency, and completeness of the documentation submitted.

The evaluation must have been conducted or formally supervised and co-signed by a physician, neurologist, or one who holds a doctorate in an appropriate specialty.

Documentation should include:

- A clear statement of impairment, including diagnosis and current symptoms that meet the criteria of the diagnosis. Current documentation is dependent upon the student's condition and the nature of the student's request for accommodations.
- A description of the status of the individual's impairment (static or progressive). Impairments that are sporadic or change over time may require more frequent evaluations.
- Information concerning the impact of the impairment on major life activities, as well as the functional limitations and how they currently interfere in the academic environment. Factors to consider include the severity, duration, and pervasiveness of symptoms.
- A narrative clinical summary of assessment procedures that were used to make the diagnosis and evaluation results.
- Suggested accommodations to address each limitation, as well as history of accommodations used.
- The diagnostic report must be on official letterhead and include the name, title, signature, and license number of the evaluator.

Before a formal review process can commence, all appropriate documentation must be received by the OSS. Provision of accommodations in high school or other non-NEL|B institution, or standardized test, does not guarantee that the same or any accommodations will be awarded at New England Law | Boston.

All documentation is considered confidential and can be mailed, faxed, or emailed to:

Office of Student Services
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